

The District assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct, and that they will observe these rules as a matter of training and habit. The institution accepts the concept that where its interests as an academic community are involved, the special authority of the institution should be asserted.

BREACHES
OF CONDUCT

The college regards the following as illustrations of misconduct that may result in disciplinary action by the appropriate college authority. Notation of disciplinary action imposed upon students shall be made a part of the student's permanent file. Misconduct shall include but not be limited to the following:

1. Gambling, dishonesty, or the use of intoxicating liquors while on District property or participating in District-sponsored activities.
2. The illegal use, possession, and/or sale of a drug or narcotic, as those terms are defined by the Texas Controlled Substances Act, on campus.
3. Scholastic dishonesty shall constitute a violation of these rules and regulations and is punishable as prescribed by Board policies. Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion.

"Cheating on a test" shall include:

- a. Copying from another student's test paper.
- b. Using test materials not authorized by the person administering the test.
- c. Collaborating with or seeking aid from another student during a test without permission from the test administrator.
- d. Knowingly using, buying, selling, stealing, or soliciting, in whole or in part, the contents of an unadministered test or a test that may be used again.

- e. The unauthorized transporting or removal, in whole or in part, of the contents of the unadministered test or a test that may be used again.
- f. Substituting for another student, or permitting another student to substitute for one's self, to take a test.
- g. Bribing another person to obtain an unadministered test or information about an unadministered test or a test that may be used again.

"Plagiarism" shall be defined as the appropriating, buying, receiving as a gift, or obtaining by any means other's work and the unacknowledged submission or incorporation of it in one's own written work.

"Collusion" shall be defined as the unauthorized collaboration with another person in preparing written work for fulfillment of course requirements.

Students guilty of cheating, collusion, or plagiarism shall be subject to dismissal from the class with a failing grade. A second offense may be cause for suspension. (See FM-R)

- 4. A student who owes a debt to the District or who writes an "insufficient funds" check to the District may be denied admission or readmission to the District until the debt is paid or the check redeemed.
- 5. Violations of the Penal Statutes of Texas or of the United States occurring on District property or in connection with District-sponsored activities may also constitute violations of the District's rules and regulations when such violations affect the educational process and goals of the District.
- 6. Possession or use of firearms on District-controlled property except for educational purposes that have the prior approval of the vice president. (See FLBF, Board Policy)
- 7. Interference with teaching, research, administration, or the District's subsidiary responsibilities through "disorderly conduct" or "disruptive behavior." (See FLBH, Board Policy)

STUDENT RIGHTS AND RESPONSIBILITIES:
STUDENT CONDUCT

FLB-R
(Local)

8. Use of alcoholic or intoxicating beverages and use of drugs not prescribed by a physician. (See FLBE, Board Policy)
9. Hazing with or without the consent of a student; a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to appropriate discipline.
10. Initiations by organizations may include no feature that is dangerous, harmful, or degrading to the student; a violation of this prohibition renders the organization subject to appropriate discipline.
11. Endangering the health or safety of members of the District community or visitors to the campus.
12. Damaging or destroying District property.
13. Unauthorized use of school property.
14. Refusal to properly identify himself when requested to do so by a District official.
15. Dressing and grooming in an inappropriate manner while on campus or when participating or attending activities sponsored by the District. The college administration is delegated the authority to develop standards of dress and grooming.
16. Stealing District property.
17. Unauthorized use/access of the college computer(s) is in evidence when a person is found to be using the college computer without the consent of an instructor or other college employee authorized to provide use/access.

UNAUTHORIZED
USE/ACCESS OF
COLLEGE
COMPUTERS

or

Gaining access to data stored or maintained on the college's computers without the consent of an instructor, or employee authorized to provide use/access.

A person commits an offense if:

- a. he or she intentionally or knowingly gives a password, identity code, personal identification number, or other confidential information about the college computer security system to another person without the consent of college officials in charge of the computer center.

or

- b. if he or she uses the computer for purposes other than those approved by the instructor, or employee authorized to provide use/access.

Students, and other persons using the college computer, should be aware that a breach of conduct involving unauthorized use of the college computer not only can bring disciplinary action by the college, but could subject one to a criminal charge of a Class A or B Misdemeanor, under Chapter 33, Section I, Texas Penal Code of the State of Texas.

The above policy is applicable to both students and non-students. Non-students who are found to be in violation of this policy are subject to being reported to local police authorities.

CAMPUS
INTERNET USE
POLICY

18. Brazosport College has a responsibility to the communities it serves at large and to its students to ensure that campus computers are maintained effectively and used for the support and enhancement of instruction. To meet that responsibility, the college has developed the following guidelines specific to Internet use in the Library, Learning Assistance Center, and campus labs. Failure to conform to these guidelines may result in administrative discipline as outlined in the student handbook and/or the loss of computer privileges on campus.
 - a. The college reserves the right to limit or prohibit Internet use during hours of peak demand so that student seeking to work on college assignments will have access to the computers they need. Students using computers for casual, personal, or leisure activities may be asked to vacate a computer when it is needed by a student wishing to work on an assignment.

- b. In supervised facilities, such as the Library and Learning Assistance Center, access to the Internet will be limited to 30 minutes per user. Users must vacate the computer at the end of their time and may not seek immediate access to the Internet on another computer in the facility.
- c. Users are not to alter the setup of the computer in any way, nor are they to attempt to download upgrades to the Internet browsers (*Netscape* or *Internet Explorer*). Users may not download any computer files to the hard drive of the computer they are using, nor may they install browser “plug-ins” or other such files; they may, however, download files to their own diskettes.
- d. In facilities where there is no direct charge for printing, users may print Internet files that are directly related to class work. Users who wish to print other files should save them to a floppy disk and print on their own printer off site.
- e. The college recognizes that students and employees have the right to work in an environment in which they feel safe and protected from harassment. Therefore, Internet users may not display on the monitor or print graphic images that others may find sexually offensive or threatening.