

TUITION
(LOCAL)TUITION CHARGES
FOR FLEXIBLE
ENTRY COURSES

Tuition charges for flexible entry courses shall be as follows:

1. Regular tuition and fees shall be charged in accordance with the rates for the period in which attendance hours are reported to the state.
2. Flexible entry courses may require a separate registration with payment of tuition and fees.
3. Exceptions may be made for registration under special contract with outside agencies as approved by the President.

REFUNDING
TUITION AND/OR
FEES

The following procedures shall be used by the college in refunding tuition and fees to students in semester-length courses, non-credit courses, and vocational nursing.

SEMESTER-
LENGTH
COURSES

1. Requests for refund shall originate in the registrar's office on approved forms.
2. Such request shall be approved and entered into the computer by the registrar and forwarded to the business office for processing.
3. Students who officially withdraw from a course or courses shall have their tuition and mandatory fees refunded according to the currently published schedule.

For the purposes of the refund policy, a class day is defined as a day during which any college classes are conducted.

Tuition and fees paid directly to the institution by a sponsor, donor, or scholarship shall be refunded to the source rather than directly to the student.

Deviation from these procedures for special cases will require written approval of the associate dean of instruction.

NON-CREDIT

Students who withdraw from a non-credit course shall have their tuition and mandatory fees refunded according to the currently published schedule.

WAIVER OF
DIFFERENCE IN
RATE OF OUT-
OF-DISTRICT

The difference in the rate of tuition for out-of-district students and in-district students may be waived for a person and his or her dependents who own real property that is on the tax rolls of the District provided:

ADMISSIONS AND ATTENDANCE
TUITION
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AND IN-DISTRICT
STUDENT TUITION

1. That they make written application for such waiver on an approved form.
2. Provide evidence of ownership by providing a copy of:
 - a. Ad valorem tax statement or receipt; or
 - b. Official deed.

ADMINISTRATION
OF THE HAZLE-
WOOD ACT

Students in the district who have served honorably in the armed forces of the United States of America may qualify for tuition and allowable fees (excluding the student service fee) benefits by meeting the following criteria:

1. Have on file with the financial aid office a copy of Form DD 214 (Service Record) showing an honorable discharge.
2. Must have been citizens of Texas at the time they entered service.
3. Must show that all other veterans benefits have expired.
4. Must not be eligible for a Pell Grant.

The discharge form and letter of expiration of benefits (if applicable) must be on file at the time of registration in order to receive tuition and fee benefits.