

Student Name:

Student ID:

Student Phone:

### **Documentation Guidelines for Physical Disabilities & Systemic Illnesses**

Any physical disability and systemic illnesses are considered to be in the medical domain and require the expertise of a physician, including a neurologist, psychiatrist or other medical specialist with experience and expertise in the area for which accommodations are being requested. (Includes but is not limited to: Mobility Impairments, Multiple Sclerosis, Cerebral Palsy, Chemical Sensitivities, Spinal Cord injuries, Cancer, AIDS, Muscular Dystrophy and Spinal Bifida)

The following guidelines are provided to assist the service provider in collaborating with each student to determine appropriate accommodations. Documentation serves as a foundation that legitimizes a student's request for appropriate accommodations.

#### **Recommended documentation includes:**

1. A clear statement of the medical diagnosis of the physical disability or systemic illness;
2. Documentation for eligibility should be current, preferably within the last three years; (the age of acceptable documentation is dependent upon the disabling condition, the current status of the student and the student's request for accommodations);
3. A summary of assessment procedures and evaluation instruments used to make the diagnosis, including evaluation results and standardized scores if applicable;
4. A description of present symptoms, which meet the criteria for diagnosis;
5. Medical information relating to the student's needs to include the impact of medication on the student's ability to meet the demands of the postsecondary environment;
6. Suggestions of reasonable accommodations, which might be appropriate at the postsecondary level, are encouraged. These recommendations should be supported by the diagnosis.

Further assessment by an appropriate profession may be required if co-existing learning disabilities or other disabling conditions are indicated. Appropriate accommodations will be jointly determined with the Office of Disability Services here at Brazosport College.

**All documentation is confidential and should be submitted to Phil Robertson in Counseling & Testing:**

Office of Disability Services • 500 College Dr. • Lake Jackson, TX 77566

979-230-3236 • 979-230-3112 Fax • phil.robertson@brazosport.edu

Web Site: <http://www.brazosport.edu/disabilityservices>