

Student Name:

Student ID:

Student Phone:

Documentation Guidelines for Head Injury & Traumatic Brain Injury

Head Injury or Traumatic Brain Injury is considered a medical or clinical diagnosis. Individuals qualified to render a diagnosis for these disorders are practitioners who have been trained in the assessment of Head Injury or Traumatic Brain Injury. Recommended practitioners may include: physicians; neurologists; licensed clinical, rehabilitation and school psychologists; neuropsychologists and psychiatrists.

The following guidelines are provided to assist the service provider in collaborating with each student to determine appropriate accommodations. Documentation serves as a foundation that legitimizes a student's request for appropriate accommodations.

Recommended documentation includes:

1. A clear statement of the head injury or traumatic brain injury and the probable site of lesion (if appropriate);
2. Documentation for eligibility should be current, preferably within the last three years; (the age of acceptable documentation is dependent upon the disabling condition);
3. A summary of cognitive and achievement measures used and evaluation results including standardized scores or percentiles used to make the diagnosis;
4. A summary of present residual symptoms, which meet the criteria for diagnosis;
5. Medical information relating to student's needs to include the impact of medication on the student's ability to meet the demands of the postsecondary environment;
6. Suggestions of reasonable accommodations, which might be appropriate at the postsecondary level, are encouraged. These recommendations should be supported by the diagnosis.

Further assessment by an appropriate profession may be required if co-existing learning disabilities or other disabling conditions are indicated. Appropriate accommodations will be jointly determined with the Office of Disability Services here at Brazosport College.

All documentation is confidential and should be submitted to Phil Robertson in Counseling & Testing:

Office of Disability Services • 500 College Dr. • Lake Jackson, TX 77566

979-230-3236 • 979-230-3112 Fax • phil.robertson@brazosport.edu

Web Site: <http://www.brazosport.edu/disabilityservices>