

Student Name: _____
Student ID: _____
Student Phone: _____

**Documentation Guidelines for
Deaf & Hard of Hearing**

Physicians, including otorhinolaryngologists and otologists are qualified to provide diagnosis and treatment of hearing disorders. Audiologists may also provide current audiograms. The following guidelines are provided to assist the service provider in collaborating with each student to determine appropriate accommodations. Documentation serves as the foundation that legitimizes a student's request for appropriate accommodations.

Recommended documentation includes:

1. A clear statement of deafness or hearing loss, with a current audiogram (the age of acceptable documentation is dependent upon the condition);
2. A summary of assessment procedures and evaluation instruments used to make the diagnosis and a narrative summary of evaluation results, if appropriate;
3. Medical information relating to the student's needs and the status of the individual's hearing (static or changing) and its impact on the demands of the academic program;
4. A statement regarding the use of hearing aids (if appropriate);
5. Suggestions of reasonable accommodations, which might be appropriate at the postsecondary level, are encouraged. These recommendations should be supported by the diagnosis.

Further assessment by an appropriate profession may be required if co-existing learning disabilities or other disabling conditions are indicated. Appropriate accommodations will be jointly determined with the Office of Disability Services here at Brazosport College.

All documentation is confidential and should be submitted to Phil Robertson in Counseling & Testing:

Office of Disability Services • 500 College Dr. • Lake Jackson, TX 77566

979-230-3236 • 979-230-3112 Fax • phil.robertson@brazosport.edu

Web Site: <http://www.brazosport.edu/disabilityservices>