

Fall Schedule

2020



Learn
Something
New

Table of Contents

[Career and Professional Development](#)

Microsoft Office Specialist 4
Introduction to Computer Systems 4
Essentials of Excel..... 5
Excel in Excel 5
Essentials of Word 6
Quickbooks Pro 6

[Career and Professional Development Online](#)

Certificate in Accounting and Finance for
Non-Financial Managers 7
Certificate in Business Writing 8
Certificate in Data Analysis 9
Certificate in Project Management 10
Digital Marketing Certificate 11
Management Certificate 12
Six Sigma Green Belt Certificate 13
Social Media for Business Certificate 14
Supervisory Leadership Certificate..... 15
TeachWorthy - Alternative Certification for
Teachers (Hybrid) 15

[Culinary](#)

Cake Decorating - Beginning 16
Cake Decorating - Gum Paste..... 16
Cookie Decorating - Beginning 17
Cookie Decorating - Intermediate 17
Let’s Get Cooking Culinary Series 18
 Couples Fall Dinner Party 18
 Halloween Party Fun 101 18
 Stress Free Holiday Entertaining 18
Vegetarian Meals - Mexican Style 19
Meal Prep Upon Request..... 19
Team Building in the Kitchen Upon Request19

[English as a Second Language \(ESL\)](#)

ESL Placement Testing..... 20
ESL Classes 21
ESL Digital Literacy 21
Citizenship 22

[Healthcare](#)

Basic Life Support (CPR) 22
CPR Skills Check-Off: HeartCode BLS..... 23
FREE Healthcare Programs Information
Session..... 23
Medical Assistant Program 24
Phlebotomy Technician Program..... 25

[Healthcare Online](#)

Certificate in Global Healing Systems 26
Certificate in Nutrition, Chronic Disease, and
Health Promotion 26
Spanish for Medical Professionals 26

[High School Equivalency \(HSE\)](#)

HSE Placement Testing..... 27
HSE Classes 28
HSE Intensive Math 28
Digital Literacy 29

[Music](#)

Civic Chorus 29
Community Band 29
Private Music Lessons 30

[Personal Enrichment and Leisure](#)

Community Emergency Response Team
(CERT) 30
Photography I 31

[Personal Enrichment and Leisure Online](#)

Accounting Fundamentals Series 31
Discover Sign Language 31
Spanish for Law Enforcement 32
Spanish in the Classroom 32
Speed Spanish 32
Understanding Adolescents 32

[Travel](#)

Shades of Ireland 33
England, Scotland & Wales 33
Great Trains & Grand Canyons 34
Iceland's Magical Northern Lights
Discovery 34

[Art](#)

Ceramics I 35
Design I 35
Private Art Lessons 35
Sculpture 36

Brazosport College shall not discriminate on the basis of race, creed, color, national origin, citizenship status, age, disability, pregnancy, religion, gender, gender identity, genetic information, marital status, veteran status or any other protected class in accordance with applicable federal and state laws. The following person has been designated to handle inquiries regarding the non-discrimination policies: Grant Compliance Coordinator, 500 College Drive, Lake Jackson, TX, 77566; 979-230-3311; Alicia.Hodge@brazosport.edu

Brazosport College is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. (Please request reasonable accommodations 48 hours in advance.) Relay Texas Numbers: 1-800-735-2989 (TDD) 1-800-735-2988 (Voice) or 711



Adult education and literacy services are provided with support from the Gulf Coast Workforce Board to help individuals find a job, keep a job, or get a better job. Brazosport College supports, and the Board is committed to, providing a learning and working environment that promotes personal integrity, civility, and mutual respect free of discrimination and harassment on the basis of race, color, religion, sex, gender identity and gender expression, national origin, age, disability, sexual orientation, or veteran status.

This schedule may be modified based on federal, state, or local government guidance regarding COVID-19. Due to social distancing, class size may be reduced. If necessary, classes may have to be moved to an online platform due to COVID-19.

Career and Professional Development Online

Microsoft Office Specialist

Prepare for your Certified Microsoft Office Specialist (MOS) Exam! Our expert instructor will guide you through the necessary information to prepare you to earn your MOS certification. This course includes Microsoft Word 2013 (document formatting, editing skills, and various ways to customize a Word document), Microsoft Excel 2013 (developing spreadsheets, worksheet formatting, formulas and functions, and creating reporting documents), and PowerPoint 2013 (design multimedia slides, incorporate images, sounds, video, texts, and charts, and interactive presentations). After completing the course, we encourage students to sit for the respective Microsoft Office Specialist (MOS) examination to enhance employability. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Marion Dornan

2520 ITSC2021 (01201T)	48 hrs.
10/19-12/16 M/W	6-9pm
\$495	

Introduction to Computer Systems

This basic computer course is an introduction to operating systems, file creation and deletion, and data entry. You will learn to create, copy, and delete files using the operating system, enter and edit data, and navigate files and folders. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Juanita Cantu

2524 ITSC1006 (01201T)	7 hrs.
9/8-9/10 T/R	6-9:30pm
\$79	

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Career and Professional Development Online

Essentials of Excel

Microsoft Excel is a program used to present data in a spreadsheet or a table of rows and columns. Data can then be sorted, organized, and manipulated mathematically using various operations and formulas. This introductory course will teach you basic data editing, performing calculations with formulas, managing workbooks, creating charts, and many other marketable skills using the automated tools found within Excel. Prerequisites: Basic keyboarding and computer skills. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Juanita Cantu

2522 ITSW1022B (01201T)	12 hrs.
10/20-10/29 T/R	6-9pm
\$125	

Excel in Excel

Continue to develop marketable skills in Microsoft Excel 2016, going well beyond the basics of a simple worksheet. Learn to manage large worksheets and workbooks, and use tools to help you find solutions to financial questions, and other data analysis. Improve efficiency by learning how to use templates and graphics. You will be introduced to the advance database functions, pivot tables and macros. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Juanita Cantu

2521 ITSW1046A (01201T)	12 hrs.
11/10-11/19 T/R	6-9pm
\$125	

**Ask us about Scholarships/Grants that may
be available! Call us @ 979-230-3600**

Career and Professional Development

Essentials of Word

Microsoft Word is a word processing application used to create letters, reports, and other documents. This basic course will teach you foundational skills such as using toolbars and task panes, document navigation, document styles, editing and formatting text or paragraphs, printing, inserting special fields, productivity tools, inserting tables, and other skills essential to proficiency in Microsoft Word. Prerequisites: Basic keyboarding and computer skills. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Juanita Cantu

2523 POFI1024A (01201T)	12 hrs.
9/22-10/1 T/R	6-9pm
\$125	

Quickbooks Pro

Organize your finances by learning the #1 best-selling small business accounting software, Quickbooks Pro. Learn basic accounting principles before diving into the software to create invoices, track sales, stay on top of your expenses, gain insights into your business, and increase productivity as well as your bottom line. The class is structured in a way that will simplify the learning process and lead you confidently through the software. The textbook is included. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Marion Dornan

2525 ITSC2032A (01201T)	18 hrs.
9/28-10/14 M/W	6-9pm
\$169	

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Career and Professional Development Online

[Certificate in Accounting and Finance for Non-Financial Managers](#)

Acquire advanced knowledge on the financial information that drives your organization. See how business reports are assessed and analyzed. An understanding of this information will help you make smart decisions when it comes to budgeting, setting goals, and assessing performance within your own area of influence.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Accounting and Finance for Non-Finance Managers

Every successful person in the workplace utilizes financial information to aid effective decision making. Accounting and Finance for Non-Financial Managers explain the financial concepts and accounting processes used in most businesses and will provide practical techniques that will increase your effectiveness and career.

Cash is King

Cash is arguably the most important factor in business success. Duns and Bradstreet reports 90% of all small business failures are due to poor cash flow. That is, more money gets paid out than collected. It is the non-financial manager who really makes a difference in the day-to-day cash activities.

Financial Analysis and Planning for Non-Finance Managers

With the demands of daily operations, non-financial managers may put financial reports on the shelf. Look at some of the most admired companies like Apple, Google, and Berkshire Hathaway. They are evaluated by their products, innovation, and culture but they would not be in the limelight without profits. Money matters!

Career and Professional Development Online

[Certificate in Business Writing](#)

Discover the keys to successful writing for the workplace. Whether you are writing a report, memo, or publicity notice, business writing has some defined characteristics for success. Successful communicators in the workplace move forward while others move back. Enhance your career by improving this critical communication skill.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Business Writing

Take away the key practices you need to develop and hone your business writing communication effectively and successfully. Get the best practices for crafting effective and professional business documents. Find out how to avoid grammatical pitfalls. Acquire business writing principles that will be good for years to come.

Effective Copywriting

Whether you are sending out a press release, communicating internally with a memo, or promoting your own skills on LinkedIn, strong writing skills are the key to success. Come away with the tools and techniques you need to improve your copywriting skills and learn how to avoid the common writing mistakes that can hold you back.

Writing News and Press Releases

Being able to write a good news story, press release, or publicity notice is a skill that can set you apart in the workplace. Getting the word out is an essential activity for every organization. Acquire the skills good journalists have and learn how to craft a business communication that will get attention.

Career and Professional Development Online

Certificate in Data Analysis

Begin with getting a basic understanding of how to analyze data in a business setting. Then learn how many of your business decisions involve comparing groups for differences. You will know the statistics behind these group differences and relationships. Finally, you will find out how to perform inquiries that will be useful to your business or organization and have the skill necessary to communicate these results through graphs and text that your fellow employees will understand. Whether your business is home based or a large company, this certificate will take you to the next level where important decision-making is concerned.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Introduction to Data Analysis

Data Analysis is quickly becoming one of the most sought-after skills in the workplace. Companies have vast amounts of data, but it is rare to have someone with the ability to analyze that data to see trends and make predictions. Add a whole new skill set to your portfolio and make a big difference in the success of your organization by acquiring data analysis skills.

Intermediate Data Analysis

Many of your business decisions involve comparing groups for differences. For example, would men and women prefer different product features? You may look at relationships between variables. Does product recognition relate to subsequent product purchase? This Intermediate Data Analysis course will introduce you to the statistics behind these group differences and relationships. In addition, you will learn how to work with ratings, graphs, and user-friendly reports of statistical results.

Advanced Data Analysis

After taking this Advanced course in Data Analysis, you will be able to perform inquiries that will be useful to your business or organization and have the skill necessary to communicate these results through graphs and text that your colleagues will understand. Take the guesswork out of important company decisions and make choices based on the statistically significant information.

Career and Professional Development Online

Certificate in Project Management

In today's business environment, there is a need for good project management. Project management provides visibility of project health to the business and the customer.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Introduction to Project Management

Project management is one of the fastest paths to promotion by increasing your network through greater exposure. You will have the skills, tools and templates to confidently develop and maintain a project. An overview of salaries, certification costs, education and experience requirements are provided.

Project Management Processes

Acquire a well-rounded knowledge of the five Project Management Processes relating to the Project Management Body of Knowledge (PMBOK) Guide. This basic information will assist you in learning the beginnings of Project Management, whether you are interested in project management, in a project management field, or in any line of work. Come away with a solid foundation of the five processes to learn and use when any type of project occurs in your employment arena.

Project Management Knowledge Areas

There is a need for good project management in today's business environment. Project management provides visibility of project health to the business and the customer. Through continuous monitoring, early detection of variations can be communicated to stakeholders for quick resolution, including project cancelation. The Project Management Professional community does this through the five Project Management Processes supported by the ten Project Management Knowledge Areas. This course introduces the student to the ten Project management Knowledge Areas and their support role and relationships to the five Project Management Processes.

Career and Professional Development Online

Digital Marketing Certificate

Come get a fundamental yet advanced introduction to eMarketing, including improving email promotions, analyzing your website traffic, doing search engine optimization, and how to successfully employ online advertising. This course is relevant for any type of organization, including businesses, companies, non-profits, and government agencies. No eMarketing experience or expertise is necessary. If you are already at an advanced level, your instructors are experts and can provide the latest most advanced information and answer your toughest questions.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Improving Email Promotions

Discover new ways to improve your email promotions, including when to email, what to email, and testing email copy. Then find out how to analyze your email response rates, including getting the bench marks for open rates and click through rates. Learn how to improve your email promotion and responses with tracking and testing.

Boosting your Web Site Traffic

Acquire the basic skills to boost your web site traffic, including how to analyze your visitor traffic, how to use search engine optimization to get greater visibility and exposure in Google searches, and how to redesign your web site copy to increase your visitors and results. No experience is necessary.

Online Advertising

Get the keys to making online advertising work for you and your organization. See how pay-per-click advertising with Google AdWords works. Find out how to test low budget Adword campaigns. Learn how you can target local audiences. Then discover Facebook advertising and how you can determine the demographics and even numbers of people you want to reach. No experience is necessary.

Career and Professional Development Online

Management Certificate

Get the keys to making online advertising work for you and your organization. See how pay-per-click advertising with Google AdWords works. Find out how to test low budget Adword campaigns. Learn how you can target local audiences. Discover Facebook advertising and how you can determine the demographics and even numbers of people you want to reach.

No experience necessary, but if you are at an advanced level, your instructor is an online ad expert and can answer your toughest questions.

Earn the certificate when you complete all three courses for \$595, 4.8 CEU (a savings of \$120). See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Management Boot Camp

Enhance your management skills through this course for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness through use of the DiSC personality profile (included).

Collaborative Management

Whether you manage or lead people, collaborative skills are essential to help harness the energy of groups and teams for maximum performance and productivity. Knowledge of collaborative skills will enable you to gain participation quickly, get input and buy-in for building consensus and plan for cooperation to get crucial projects completed. This course will help you explore the principles of collaborative management and gain insight on how to expand your collaborative skills for success of your team or organization.

Managing Generations in the Workplace

Get an understanding of managing workers in different generations in the workplace. Discover what motivates each generation at work, what incentives they respond to, and what messages they value. Generations X and Y are significantly different than the Boomer generation. Each generation has different expectations and styles of work in the workplace. Come explore the characteristics of the different generations in the workplace. Discover the current motivations of Boomers, Gen Xers and Gen Yers and what messages they value. Then Identify practical, how-to tips and techniques for managing multiple generations in the workplace.

Career and Professional Development Online

Six Sigma Green Belt Certificate

Six Sigma professionals are in strong demand by organizations around the world. On the front-lines of Six Sigma efforts are Green Belts. LERN's Green Belt training teaches participants problem-solving skills, using the DMAIC (Define, Measure, Analyze, Improve and Control) model. After completing this challenging course, Six Sigma Green Belts serve their organizations as a trained specialist able to work on Six Sigma projects that benefit the organization. Although not required, participants are strongly encouraged to have a project during the course. The instructors and mentors work closely with the class to not only teach the material, but to guide candidates as they work projects.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Introduction to Six Sigma Green Belt

Six Sigma methods have been successfully deployed in many industries and organizations. This challenging Introduction to Six Sigma Green Belt course teaches critical skills required for Six Sigma practitioners. This first course in the certification program explains the basic terms and proven Six Sigma problem-solving methods, team building tools, and descriptive statistics. These serve as the basis for the statistical tools that contribute to the success of improvement projects and to the overall success of your organization.

Intermediate Six Sigma Green Belt

To be successful, organizations must manage by fact. As such, organizations depend on the measurement and analysis of performance to make key decisions that affect the organization. This Intermediate Six Sigma Green Belt course builds on the ideas and skills learned in the Introduction to Six Sigma Green Belt course that organizations use, specifically their Six Sigma teams, to improve.

Advanced Six Sigma Green Belt

The final course in the Six Sigma Green Belt program is the Advanced Six Sigma Greenbelt course that teaches participants to improve and control processes.

Career and Professional Development Online

Social Media for Business Certificate

Get in on this exciting and growing way to communicate, market and serve your customers and clients. For businesses, nonprofits, government, and other organizations. From Facebook to Twitter, blogging, YouTube, LinkedIn, and more, discover the new principles of communication that apply across all networks and how these specific social networks work and the possible uses for your organization.

Earn the certificate when you complete all three courses for \$495, 4.8 CEU (a savings of \$90) or \$195 per class. See website for specific course information.

Register and pay at <http://www.yougotclass.org/index.cfm/Brazosport>

Location: Online

Introduction to Social Media

Get involved in the move from in-person to online communication. Learn what social media are, and their role in your business and personal life.

Marketing Using Social Media

Develop a two-way communication and marketing strategy for your organization using social media.

Integrating Social Media in Your Organization

Take away a practical strategy and techniques for implementing a social strategy for your organization or business. Learn the top five considerations when starting a social network as well as tips to manage an online community. Discover how to create your own private social network using the Ning platform. See what trends are on the horizon and where your goals fit with those new trends.

Career and Professional Development Online

Supervisory Leadership Certificate

Your employees are your most valuable resources. Ensuring the efficiency of your team is the key to your success and is your most important responsibility. Get practical, easy to understand, and insightful methods for new and even experienced supervisors and managers.

Learn about effective delegation, performance management, and writing performance reviews. Discuss the specifics of the supervisor's role and responsibilities, and strategies for improving your overall effectiveness as a leader.

Take home practical information along with tips and techniques that can be applied at your job immediately. **See website for specific course information.**

[Register and pay at http://www.yougotclass.org/index.cfm/Brazosport](http://www.yougotclass.org/index.cfm/Brazosport)

Location: Online

\$395

TeachWorthy - Alternative Certification for Teachers (Hybrid)

TeachWorthy is a state-approved program that helps people achieve their dream of becoming a certified teacher through an accelerated and flexible route. Program advantages include: convenient web-based learning modules, guidance on passing state exams, hands on support in the classroom, nationally acclaimed Capturing Kids' Hearts™ training, preparation for classroom best practices, dedicated Program Adviser to guide you, online Job Portal, and so much more.



teachworthy
GET CERTIFIED TO TEACH

SAVE \$50

PROMO CODE:
Teach121127

Brazosport College
Community Education

979-230-3600
OR VISIT US ONLINE @ WWW.BRAZOSPORT.EDU

Culinary

Cake Decorating - Beginning

This course provides an introduction to icing techniques and variations of design. Learn how to stack and shape cakes along with a variety of frosting and royal icing piping, flowers, and basket weaving techniques. This is a hands-on course so come prepared to design the cake you have always wanted. All materials are provided and you will take home your own creation. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Nina Canales

2489 CFOO9023 (01201T)	3 hrs.
9/26 S	9am-12pm
\$55	

2490 CFOO9023 (02201T)	3 hrs.
11/14 S	9am-12pm
\$55	

Cake Decorating - Gum Paste

Learn the basics of making gum paste flowers and molds. Gorgeous flowers are a classic and impressive way to decorate any cake. With step by step instruction, you will make flowers that look real enough to smell. Using molds, learn to create individualistic characters to compliment any presentation. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Nina Canales

2491 CFOO9065 (01201T)	3 hrs.
12/12 S	9am-12pm
\$55	

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Culinary

Cookie Decorating - Beginning

Hand decorated cookies are an impressive addition to any event! Learn to mix/color royal icing to complete basic border/flood technique and add both incorporated and three-dimensional decorations. Each student will go home with one dozen of their personally decorated cookies. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Rebecca Livoti

2492 CFOO9061 (01201T)	2 hrs.
9/15 T	6-8pm
\$35	

2493 CFOO9061 (02201T)	2 hrs.
11/10 T	6-8pm
\$35	

Cookie Decorating - Intermediate

Build on your beginning cookie decorating skills. After a quick review, learn how to design and complete more intricate decorations including three dimensional flowers. Each student will go home with one dozen of their personally decorated cookies. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Rebecca Livoti

2494 CFOO9062 (01201T)	3 hrs.
10/13 T	6-9pm
\$50	

2495 CFOO9062 (02201T)	3 hrs.
12/8 T	6-9pm
\$50	

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Culinary Courses

Let's Get Cooking Culinary Series

This is a hands-on cooking series. Students will prepare all parts of the four to five course meals and, sit together to enjoy the fruits of their labor. Students may bring libations to enjoy while preparing/eating the meal. Recipes are included. *This is an on-campus class with social distancing and other safety precautions.*

Location: BC Central On-Campus

Instructor: Debbie Warren

Couples Fall Dinner Party

Celebrate a return to socializing with a seasonal fall themed menu. We will focus on make ahead recipes allowing the host to enjoy the party.

2496 CFOO9064 (01201T)	3 hrs.
9/10 R	6-9pm
\$80	



Halloween Party Fun 101

Learn the basics of organizing and hosting a Halloween party for adults and kids alike. The class will include the five basics of party planning and foods to get everyone in the spooky spirit.

2497 CFOO9064 (02201T)	3 hrs.
10/1 R	6-9pm
\$80	



Stress Free Holiday Entertaining

Whether it's a big turkey dinner, a fancy holiday dessert soiree or a champagne and hors d'oeuvres celebration to welcome the new year, we will prepare sides, sweets and appetizers to accompany the event. The best part is that it is stress free!

2498 CFOO9064 (03201T)	3 hrs.
11/5 R	6-9pm
\$80	



Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Culinary Courses

Vegetarian Meals - Mexican Style

When you think of Mexican cooking, it's hard not to think of carnitas, carne asada, beef enchiladas and tacos. Taking Mexican food to vegetarian, is a lot easier than you think! Join us and learn how to make a three course vegetarian Mexican meal, with two different chile sauces. Recipes are included. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Nicole Almeida

2499 CFO09066 (01201T)	3 hrs.
10/22 R	6-9pm
\$49	

2500 CFO09066 (02201T)	3 hrs.
11/19 R	6-9pm
\$49	

Meal Prep Upon Request

Customize your meals with delicious and affordable food. This course caters to your individual desires be they Keto, Gluten Free, Vegetarian or, Low Cholesterol. Contact Community Education today to schedule your individualized Meal Prep class. Prices will vary. Available upon request. Contact 979.230.3600.

Team Building in the Kitchen Upon Request

Culinary team building programs are a popular and effective employee bonding experience. Through a variety of challenges and cooking activities, unite your team and improve communication skills. Contact Community Education today to schedule your unique dining experience for up to 12 people. Prices will vary. Available upon request. Contact 979.230.3600.

English as a Second Language (ESL)

ESL Placement Testing

This is a required session that all ESL/Citizenship students must attend prior to start of regular classes. Paperwork and pre-testing will be completed during this session. The student will only need to attend one (1) session. **These are grant funded classes and offered at no charge.** *This course is online with scheduled live interaction with an instructor. Students must log-in at their designated class time. You may access your course at online.brazosport.edu when the semester begins.*

Location: Online

2413 CGOV9000 (01201T)	3 hrs.
7/27 M	9am-12pm

2414 CGOV9000 (02201T)	3 hrs.
7/27 M	6-9pm

2415 CGOV9000 (03201T)	3 hrs.
7/30 R	9am-12pm

2416 CGOV9000 (04201T)	3 hrs.
7/30 R	6-9pm

2417 CGOV9000 (05201T)	3 hrs.
8/3 M	9am-12pm

2418 CGOV9000 (06201T)	3 hrs.
8/3 M	6-9pm

2419 CGOV9000 (07201T)	3 hrs.
8/6 R	9am-12pm

2420 CGOV9000 (08201T)	3 hrs.
8/6 R	6-9pm

2421 CGOV9000 (09201T)	3 hrs.
8/10 M	9am-12pm

2422 CGOV9000 (10201T)	3 hrs.
8/10 M	6-9pm

2423 CGOV9000 (11201T)	3 hrs.
8/13 R	9am-12pm

2424 CGOV9000 (12201T)	3 hrs.
8/13 R	6-9pm

2425 CGOV9000 (13201T)	3 hrs.
9/21 M	9am-12pm

2426 CGOV9000 (14201T)	3 hrs.
9/21 M	6-9pm

2427 CGOV9000 (15201T)	3 hrs.
9/24 R	9am-12pm

2428 CGOV9000 (16201T)	3 hrs.
9/24 R	6-9pm

English as a Second Language (ESL)

ESL Classes

Come learn English and Civics in a supportive and fun adult learning environment. This course is designed to give adults with limited English language skills the opportunity to practice reading, writing, and speaking English while learning about our community, government, and culture. **These are grant funded classes and offered at no charge.**

Location: BC Central Hybrid

These are blended courses with both on-campus and online instruction. You may access the online portion of your course at online.brazosport.edu.

2459 CGOV9366 (18201T)	72 hrs.
8/24-11/18 M/W	9am-12pm

2460 CGOV9366 (19201T)	72 hrs.
8/25-11/19 T/R	6pm-9pm

2463 CGOV9366 (22201T)	72 hrs.
10/6-12/3 T/W/R	9am-12pm
(Class will not meet 11/23-11/27)	

2464 CGOV9366 (23201T)	72 hrs.
10/6-12/3 T/W/R	6-9pm
(Class will not meet 11/23 – 11/27)	

Location: Online

These courses are online with scheduled live interaction with an instructor. Students must log-in at their designated class time. You may access your course at online.brazosport.edu when the semester begins.

2461 CGOV9366 (20201T)	72 hrs.
8/24-11/18 M/W	9am-12pm

2462 CGOV9366 (21201T)	72 hrs.
8/25-11/19 T/R	6-9pm

2455 CGOV9366 (14201T)	72 hrs.
10/6-12/3 T/W/R	9am-12pm
(Class will not meet 11/23-11/27)	

2458 CGOV9366 (17201T)	72 hrs.
10/6-12/3 T/W/R	6-9pm
(Class will not meet 11/23-11/27)	

ESL Digital Literacy

This course will help you learn basic computer skills to meet your personal and professional needs. This course will introduce you to computers, internet, and cyber security while providing you with an introduction to platforms used on a regular basis, such as email, Microsoft Word and Microsoft Excel. This course will also assist you in learning to search for jobs and build your resume. **These are grant funded classes and offered at no charge.** This is an on-campus class with social distancing and other safety precautions.

Location: BC Central On-Campus

2437 CEDL1000 (01201T)	72 hrs.
8/24-11/18 M/W	9am-12pm

2445 CEDL1000 (02201T)	72 hrs.
8/25-11/19 T/R	6pm-9pm

English as a Second Language (ESL)

Citizenship

This is a preparation class to become a citizen of the United States. This class is not intended for those new to the English language. Online courses with scheduled live interaction with instructors. Student will log-in at their designated class time. **This is a grant funded class and offered at no charge.** *This is an on-campus class with social distancing and other safety precautions.*

Location: BC-Central On-Campus

2450 CGOV9060 (01201T)	72 hrs.
8/24-11/18 M/W	6-9pm

Healthcare

Basic Life Support (CPR)

This course is a two year certification in Basic Life Support (CPR) and does not include First Aid. The American Heart Association (AHA) strongly promotes knowledge and proficiency in all of its courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA. Refunds can only be provided if you cancel enrollment by calling 979-230-3600 and speaking to a registration specialist. *This is an on-campus class with social distancing and other safety precautions.*



Location: Sadler Building On-Campus

Instructor: Doris Wiggs

2527 CMED9040 (01201T)	4.5 hrs.
9/12 S	8am-12:30pm
\$69	

2529 CMED9040 (03201T)	4.5 hrs.
11/7 S	8am-12:30pm
\$69	

2528 CMED9040 (02201T)	4.5 hrs.
10/3 S	8am-12:30pm
\$69	

4400 CMED9040 (04202T)	4.5 hrs.
12/5 S	8am-12:30pm
\$69	

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Healthcare

CPR Skills Check-Off: HeartCode BLS

This class is for those who have already taken the online portion of the HeartCode BLS training course through the American Heart Association (AHA). It allows students to perform the skills check-offs needed in order to meet the full CPR training requirement for Healthcare Providers. A copy of your printed online completion certificate must be brought with you to this skills session in order for you to take part in the skills exercises. *This is an on-campus class with social distancing and other safety precautions.*



Location: Sadler Building On-Campus

Instructor: Doris Wiggs

2556 CMED9040 (01201T)	1 hr.
9/12 S	1-2pm
\$39	

2558 CMED9040 (03201T)	1 hr.
11/7 S	1-2pm
\$39	

2557 CMED9040 (02201T)	1 hr.
10/3 S	1-2pm
\$39	

4401 CMED9040 (04202T)	1 hr.
12/5 S	1-2pm
\$39	

FREE Healthcare Programs Information Session

This general Information Session will provide details and answer questions about the CE Allied Health programs offered at Brazosport College and address the requirements for enrollment and completion. *This course is online with scheduled live interaction with an instructor. Students must log-in at their designated class time. You may access your course at online.brazosport.edu when the semester begins.*



Location: Online

Instructor: Lisa Baker

2533 CMED1000 (01201T)	1 hr.
9/10 R	6-7pm

2535 CMED1000 (03201T)	1 hr.
11/12 R	6-7pm

2534 CMED1000 (02201T)	1 hr.
10/8 R	10-11am

4402 CMED1000 (04202T)	1 hr.
12/10 R	1-2pm

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Healthcare

Medical Assistant Program

Medical Assistants work in doctors' offices, hospitals and medical clinics assisting physicians by performing administrative duties and handling basic clinical tasks. The Medical Assistant program is completed in two parts. This first part includes lecture and hands-on training and will be taught in an online and face-to-face format. Please note that classes meet three times per week in scheduled morning and evening times. Upon successful completion of this first part of the program, students will enroll in the Medical Assistant Clinical Practicum (separate enrollment fee). During the practicum, students will be assigned to work in a clinical facility and receive hands-on training in the field.

Prerequisites for Clinical Practicum: At least 18 years of age with a High School Diploma or High School Equivalency (HSE), acceptable criminal background and completion of all state-required immunizations and CPR training. *This is a blended course with both on-campus and online instruction.*

You may access the online portion of your course at online.brazosport.edu.

Total Lecture/Lab Cost: \$2,195 + textbooks

Location: Sadler Building-Hybrid

Medical Assistant 1 of 5

Instructor: Amanda Mertes

2552 HPRS1001A (02201T) 30 hrs.
10/2-12/11 F 9am-12pm

(Class will not meet 11/27)

Medical Assistant 2 of 5

Instructor: Amanda Mertes

2553 HPRS2002A (01201T) 48 hrs.
10/5-12/2 M/W 9am-12pm

(Class will not meet 11/23 or 11/25)

Medical Assistant 3 of 5

Instructor: Amanda Mertes

4403 MDCA1009 (02202T) 48 hrs.
1/15-5/14 F 9am-12pm

(Class will not meet 3/12 or 4/16)

Medical Assistant 4 of 5

Instructor: TBA

4404 MDCA1021 (02202T) 48 hrs.
12/7-2/22 M/W 6-9pm

(Class will not meet 12/21 – 1/8 or 1/18)

Medical Assistant 5 of 5

Instructor: TBA

6400 MDCA1017 (02203T) 72 hrs.
2/24-5/24 M/W 6-9pm

(Class will not meet 3/8-3/12)

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Healthcare

Phlebotomy Technician Program

Phlebotomists draw blood from a patient for clinical or medical testing, transfusions or blood donations. Anyone who chooses this field should be comfortable with blood, needles, and blood vials. Students are trained to perform a variety of blood collection methods, with an emphasis on safety, quality assurance, patient identification and specimen handling. This course is taught by a certified Phlebotomy Instructor in an online and face-to-face format. Upon successful completion of this course, students will enroll in the Phlebotomy Clinical Practicum (separate enrollment fee). During the practicum, students will be assigned to work in a clinical facility and receive hands-on training in the field. **Prerequisites for Clinical Practicum: At least 18 years of age with a High School Diploma or High School Equivalency (HSE), acceptable criminal background and completion of all state-required immunizations and CPR training.** This is a blended course with both on-campus and online instruction. You may access the online portion of your course at online.brazosport.edu.

Total Lecture/Lab Cost: \$1,039 + textbooks

Location: Sadler-Hybrid

Phlebotomy Technician 1 of 2

Instructor: Amanda Mertes

2554 HPRS1001C (01201T) 30 hrs.
9/1-10/1 T/R 6-9pm

Phlebotomy Technician 2 of 2

Instructor: Timothy Abbott

2555 PLAB1023 (01201T) 72 hrs.
10/6-1/21 T/R 6-9pm
(Class will not meet 11/24, 11/26, or
12/21-1/8)

**Ask us about Scholarships/Grants that may
be available! Call us @ 979-230-3600**

Healthcare Online

Certificate in Global Healing Systems

Deepen your knowledge of medical treatment by exploring alternative healthcare practices from India, China, Eastern Europe, and Central, North, and South America.

Location: Online

Learning Type: Instructor-Led Course

Hours: 13

June 17 August 12

July 15

[Register and pay at https://www.ed2go.com/bc](https://www.ed2go.com/bc)

\$78

Certificate in Nutrition, Chronic Disease, and Health Promotion

Learn about the impact of food politics, clean water, food borne diseases, mood, genetically engineered foods, and malnutrition on health and development of chronic diseases.

Location: Online

Learning Type: Instructor-Led Course

Hours: 24

June 17 August 12

July 15

[Register and pay at https://www.ed2go.com/bc](https://www.ed2go.com/bc)

\$95

Spanish for Medical Professionals

Are you frustrated by the communication gap that can occur between you and your Spanish-speaking patients? If you answered yes, this Spanish class - designed specifically for healthcare professionals - will help you bridge that gap. You will practice the basic, practical language skills needed to effectively communicate with your Spanish-speaking patients and their families. You will learn the basics of the language, gain an understanding of the culture, and know how to ask the questions crucial to quality healthcare.

Location: Online

Hours: 32

[Register and pay at http://www.yougotclass.org/index.cfm/Brazosport](http://www.yougotclass.org/index.cfm/Brazosport)

\$290

High School Equivalency (HSE)

(FORMERLY GED®)

High School Equivalency (HSE) Test Prep courses are free to Texas residents. You must be at least 19 years of age to register. 16 year olds may enroll with a signed court order. 17 and 18 year olds may enroll with a withdrawal form from the last school attended. A parent or guardian must accompany the student at registration to sign the permission form. **These are grant funded classes and offered at no charge. Placement testing is required. If placement testing is not completed you will be automatically withdrawn from the course.** *This is an on-campus class with social distancing and other safety precautions.*

HSE Placement Testing

Location: BC Central On-Campus

2543 CGED1000 (01201T)	3.5 hrs.
7/27-7/28 M/T	5:30-9pm

2465 CGED1000 (02201T)	3.5 hrs.
7/29-7/30 W/R	5:30-9pm

2466 CGED1000 (03201T)	3.5 hrs.
8/3-8/4 M/T	5:30-9pm

2467 CGED1000 (04201T)	3.5 hrs.
8/5-8/6 W/R	5:30-9pm

2468 CGED1000 (05201T)	3.5 hrs.
7/27-7/28 M/T	8:30am-12pm

2469 CGED1000 (06201T)	3.5 hrs.
7/29-7/30 W/R	8:30am-12pm

2470 CGED1000 (07201T)	3.5 hrs.
8/3-8/4 M/T	8:30am-12pm

2471 CGED1000 (08201T)	3.5 hrs.
8/5-8/6 W/R	8:30am-12pm

2472 CGED1000 (09201T)	3.5 hrs.
8/10-8/11 M/T	5:30-9pm

2473 CGED1000 (10201T)	3.5 hrs.
8/12-8/13 W/R	5:30-9pm

2474 CGED1000 (11201T)	3.5 hrs.
9/21-9/22 M/T	8:30am-12pm

2475 CGED1000 (12201T)	3.5 hrs.
9/23-9/24 W/R	8:30am-12pm

2476 CGED1000 (13201T)	3.5 hrs.
9/21-9/22 M/T	5:30-9pm

2477 CGED1000 (14201T)	3.5 hrs.
9/23-9/24 W/R	5:30-9pm

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High School Equivalency (HSE)

HSE Classes

This is a course for those who desire assistance in their preparation to take a High School Equivalency test. **These are grant funded classes and offered at no charge.** *This is a blended course with both on-campus and online instruction. You may access the online portion of your course at online.brazosport.edu.*

Location: BC Central Hybrid

These are blended courses with both on-campus and online instruction. You may access the online portion of your course at online.brazosport.edu.

2478 CGED9000 (01201T)	72 hrs.
8/24-11/18 M/W	6-9pm

2487 CGED9000 (10201T)	72 hrs.
8/25-11/19 T/R	9am-12pm

2536 CGED9000 (19201T)	72 hrs.
10/6-12/3 T/W/R	9am-12pm

(Class will not meet 11/23-11/27)

2550 CGED9000 (22201T)	72 hrs.
10/6-12/3 T/W/R	6-9pm

(Class will not meet 11/23-11/27)

Location: Online

These courses are online with scheduled live interaction with an instructor. Students must log-in at their designated class time. You may access your course at online.brazosport.edu when the semester begins.

2484 CGED9000 (06201T)	72 hrs.
8/24-11/18 M/W	6-9pm

2531 CGED9000 (16201T)	72 hrs.
8/25-11/19 T/R	9am-12pm

HSE Intensive Math

This course will focus only on the math portion of the High School Equivalency test. **These are grant funded classes and offered at no charge.** *This is a blended course with both on-campus and online instruction. You may access the online portion of your course at online.brazosport.edu.*

Location: BC Central Hybrid

2483 CGED9000 (06201T)	72 hrs.
8/24-11/18 M/W	6-9pm

High School Equivalency (HSE)

Digital Literacy

This course will help you learn basic computer skills to meet your personal and professional needs. This course will introduce you to computers, internet, and cyber security while providing you with an introduction to platforms used on a regular basis, such as email, Microsoft Word, and Microsoft Excel. This course will also assist you in learning to search for jobs and build your resume. **These are grant funded classes and offered at no charge.** *This is a blended course with both on-campus and online instruction. You may access the online portion of your course at online.brazosport.edu.*

Location: BC Central Hybrid

2548 CEDL1000 (03201T)	72 hrs.	2549 CEDL1000 (04201T)	72 hrs.
8/25-11/19 T/R	9am-12pm	8/24-11/18 M/W	6-9pm

Music

Civic Chorus

This is a cooperative venture between the community and the College to perform a variety of choral literature. Enrollment is open to any member of the community who can match pitch and has a desire to participate. Contact Benjamin May at 979-230-3316 for more information. *This is an on-campus class with social distancing and other safety precautions.*

Location: The Clarion On-Campus

Instructor: Benjamin May

2514 CMUS9000 (01201T)	21 hrs.
8/27-12/10 R	7-9pm
(Class will not meet 11/26)	
\$50	



Community Band

Rehearse and perform with the college band. Instrumental literature for woodwinds and percussion will be chosen and performed. Come enjoy the program while enhancing your own personal growth. *This is an on-campus class with social distancing and other safety precautions.*

Location: The Clarion On-Campus

Instructor: Richard Birk

2512 CMUS9002 (0201T)	32 hrs.
8/24-12/7 M	7-9:15p
(Class will not meet 9/7 or 11/23)	
\$80	



Music

Private Music Lessons

Engage in private music lessons in the following: voice, guitar, brass, percussion/drums, woodwinds and piano. Contact Richard Birk at 979-230-3272 for more information and to schedule lessons. *This is an online course with scheduled live interaction with instructors. Students must log-in at their designated class time. You may access your course at online.brazosport.edu when the semester begins.*

Location: Online

Instructor: TBA

(4 - 30 minute lessons)
2508 CMUS9014 (01201T) 2 hrs.
8/24-12/11
\$95

(6 - 30 minute sessions)
2509 CMUS9015 (01201T) 3 hrs.
8/24-12/11
\$140

(14 - 30 minute sessions)
2510 CMUS9008 (01201T) 7 hrs.
8/24-12/11
\$325

(14 - 1 hour sessions)
2511 CMUS9010 (01201T) 14 hrs.
8/24-12/11
\$649

Personal Enrichment and Leisure

Community Emergency Response Team (CERT)

CERT is a training program that prepares you to help your family and neighbors in the event of a disaster. During an incident, emergency service personnel may not be able to reach you right away. CERT training will give you the skills to help emergency responders save lives and protect property. As a member of the CERT team you can respond to disasters, participate in drills and exercises, and obtain additional training. CERT teams are known and trusted resources for emergency responders and their communities. No matter where you live or who you are, we all have a role in hometown preparedness. What role will you play? *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Kristan Karber

2501 CCRT1001 (01201T) 24 hrs.
10/20-11/12 T/R 6 :30-9:30pm
FREE

Personal Enrichment and Leisure

Photography I

Get to know your Digital Single Lens Reflex (DSLR) camera in this hands-on digital photography class. Discover how aperture, shutter speed and ISO choices will affect your photos. Learn to observe and manipulate light and use your creative eye to capture great photos. During the final class meeting, we will hit the ground running with a campus-wide scavenger hunt, capturing our "prey" with our cameras! The textbook is included. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Cinnamon Smircic

2505 PHTC1004 (01201T)	18 hrs.
9/24-10/29 R	6-9pm
\$169	

Ask us about Scholarships/Grants that may be available! Call us @ 979-230-3600

Personal Enrichment and Leisure Online

Accounting Fundamentals Series

Demand for accounting professionals currently exceeds supply. If you are interested in increasing your financial awareness while also gaining a marketable skill, this series of courses is perfect for you.

Register and pay at <https://www.ed2go.com/bc>

Location: Online

Learning Type: Instructor-Led Course

Hours: 48

September 16 November 11

October 11 December 9

\$199

Discover Sign Language

In this course, you will discover how to use this graceful, expressive language (ASL) to communicate with people who have hearing impairments. Register and pay at <https://www.ed2go.com/bc>

Location: Online

Learning Type: Instructor-Led Course

Hours: 12

September 16 November 11

October 11 December 9

\$95

Personal Enrichment and Leisure Online

Spanish for Law Enforcement

Mastering basic Spanish will give you more power to handle situations involving Spanish-speaking victims, witnesses, or criminals. Register and pay at <https://www.ed2go.com/bc>

Location: Online

Learning Type: Instructor-Led Course

Hours: 24

September 16 November 11

October 11 December 9

\$95

Spanish in the Classroom

Are you struggling to communicate with your Spanish-speaking students and families? This course will teach you the essentials needed to bridge the communication gap. Register and pay at

<https://www.ed2go.com/bc>

Location: Online

Learning Type: Instructor-Led Course

Hours: 24

September 16 November 11

October 11 December 9

\$95

Speed Spanish

Learn six easy recipes to glue Spanish words together into sentences, and you will be engaging in conversational Spanish in no time. Register and pay at <https://www.ed2go.com/bc>

Location: Online

Learning Type: Instructor-Led Course

Hours: 24

September 16 November 11

October 11 December 9

\$95

Understanding Adolescents

Parents, family members, teachers and related support staff, child and youth workers, counselors, nurses and the like will all benefit from the information shared in this course. Register and pay at

<https://www.ed2go.com/bc>

Location: Online

Learning Type: Instructor-Led Course

Hours: 24

September 16 November 11

October 11 December 9

\$95

Travel



[Click to register for Tour Presentation August 20th at 10am](#)

Shades of Ireland

March 10-19, 2021

For more information: <https://gateway.gocollette.com/link/1006124>

This is an on-campus class with social distancing and other safety precautions.



[Click to register for Tour Presentation October 20th at 10am](#)

England, Scotland & Wales

April 12-21, 2021

For more information: <https://premierworlddiscovery.com/england-scotland--wales.html>

This is an on-campus class with social distancing and other safety precautions.

Travel



[Click to register for Tour Presentation October 20th at 10am](#)

Great Trains & Grand Canyons

September 26, 2021 – October 1, 2021

For more information: <https://premierworlddiscovery.com/great-trains---grand-canyons.html>

This is an on-campus class with social distancing and other safety precautions.



[Click to register for Tour Presentation August 20th at 10am](#)

Iceland's Magical Northern Lights Discovery

October 18-24, 2021

For more information: <https://gateway.gocollette.com/link/1025081>

This is an on-campus class with social distancing and other safety precautions.

Art

Ceramics I

This is a studio art course that introduces basic building, throwing, and other techniques as they relate to the design and production of ceramic sculpture and pottery. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Molly Arc

2515 CART9014 (01201T) 48 hrs.
8/25-12/10 T/R 1-3:50pm
(Class will not meet 11/24 or 11/26)
\$200

Design I

This course provides an introduction to the use of the elements of art and principles of design. Line, value, color, form, texture, shape, space, and principles of composition are studied. Students will receive basic instruction in a variety of techniques and materials, including Photoshop, drawing, painting and product design. *This is an on-campus class with social distancing and other safety precautions.*



Location: BC Central On-Campus

Instructor: Molly Arc

2516 CART9014 (02201T) 48 hrs.
8/25-12/10 T/R 9:30am-12:20pm
(Class will not meet 11/24 or 11/26)
\$200

Private Art Lessons

Explore your inner artist using the medium of your choice - oil, watercolor, or acrylic. Contact Cindy Taylor at 979-230-3600 for more information and to schedule classes. *This is an on-campus class with social distancing and other safety precautions.*

Location: BC Central On-Campus

Instructor: Sherry Shelton

(3 - 2hr. Sessions)
2518 CART9044 (01201T) 6 hrs.
9/1-12/15
\$280

(3 - 1hr. Sessions)
2519 CART9043 (01201T) 3 hrs.
9/1-12/15
\$140

Art

Sculpture

This is a studio art course that introduces the materials, processes, and issues pertaining to the making of three-dimensional objects and environments. The course explores the use of varied materials and techniques along with the formal and conceptual principles that form the basis of contemporary sculpture. *This is an on-campus class with social distancing and other safety precautions.*



Location: *BC Central On-Campus*

Instructor: *Molly Arc*

2517 CART9014 (03201T) 48 hrs.

8/24-12/9 M/W 9:30am-12:20pm

\$200