



## Brazosport College ACE it Syllabus

**Student Name**  
**Student Phone**

**ACE it Coach**  
**ACE it Coach Contact**  
**Information**

**ACE it Mission:** The ACE it program supports Brazosport College’s mission for student success. Through a structured, consistent, and collaborative mentoring relationship, students will become empowered to foster a sense of connectedness and take responsibility for developing their educational, career, and personal goals.

ACE it involves a shared responsibility between student and ACE it coach that includes student learning outcomes as well as expectations for both student and ACE it coach.

Brazosport College is committed to providing equal education opportunities to every Student. Brazosport Colleges offers services for individuals with special needs and capabilities including, counseling, tutoring, equipment, and software to assist students with special needs. Please contact the Special Populations Counselor, 979-230-3236, for further information.

### Student Learning Outcomes

<u>A</u> dvise	<u>C</u> onnect	<u>E</u> mpower
✓ Through self-evaluation and partnering with an advisor, produce an academic plan in an area of study that supports education and career goals.	✓ Identify college resources and articulate how those resources will assist in reaching academic goals.	✓ Communicate and explain how personal values and interests, in conjunction with strengths and weaknesses, affect academic and career goals.
✓ Evaluate course-selection risks with a coach.	✓ Develop relationships with advisors, faculty, and staff and be aware of the role they play in achieving academic success.	✓ Articulate and apply concepts of productive persistence to college experiences.
✓ Articulate knowledge of policies that affect educational pathways.	✓ Show awareness of, and participate in, co-curricular programs.	

### Completion of ACE it visits and assessment:

To ensure students are equipped with all the requisite knowledge, skills and abilities to succeed in college, students will ***not be able to register for classes*** until they complete all ACE it visits for each semester with their coach as well as the online ACE it assessment. Minimum required student/coach visits: 3 in 1<sup>st</sup> semester, 2 each in semesters 2, 3 and 4.



### Pre-Meeting Preparation:

Throughout the ACE it process students and coaches will need to complete items outside of scheduled appointments to ensure productive meetings.

### Expectations & Responsibilities

<p>As an ACE it Coach I will.....</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Be knowledgeable and effectively communicate information about programs, policies, procedures, and graduation requirements.</li> <li><input type="checkbox"/> Be understanding, approachable, and demonstrate an interest in the student.</li> <li><input type="checkbox"/> Encourage and guide students as they define, develop and pursue their goals and create an academic plan.</li> <li><input type="checkbox"/> Refer students to appropriate campus resources.</li> <li><input type="checkbox"/> Be accessible via phone, email, text, and by appointment and respond to students in a timely way.</li> <li><input type="checkbox"/> Follow through on actions promised to students.</li> <li><input type="checkbox"/> Maintain confidentiality by adhering to FERPA standards.</li> <li><input type="checkbox"/> Recommend appropriate classes and describe the catalog of record and other tools/resources to assist students in course selection and registration.</li> <li><input type="checkbox"/> Engage in continuing professional development activities to remain abreast of research, theories, legislation, policies, and developments that affect their programs and services.</li> </ul>	<p>As a student, you are expected to....</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Accept responsibility regarding the investment you have just made in yourself. Your education is an investment that can affect the rest of your life.</li> <li><input type="checkbox"/> Complete all necessary assessments.</li> <li><input type="checkbox"/> Schedule and keep ACE it appointments each semester.</li> <li><input type="checkbox"/> Be prepared for ACE it sessions by researching degree requirements, Pre/co-requisites, and transfer information. Arrive with written questions to explore with your ACE it coach at each meeting.</li> <li><input type="checkbox"/> Actively participate in advising by asking questions and by sharing and clarifying goals.</li> <li><input type="checkbox"/> Clarify personal values and goals; provide your advisor with accurate information regarding your interests and abilities.</li> <li><input type="checkbox"/> Follow through on advising recommendations in a timely way.</li> <li><input type="checkbox"/> Accept responsibility for actions, inactions and decisions.</li> </ul>
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**Student ACE it Goals** in addition to the expectations and goals listed above:

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*I certify that I have read, understood and agree to the information contained on this syllabus.*

X \_\_\_\_\_ Student \_\_\_\_\_ Date

X \_\_\_\_\_ ACE it Coach \_\_\_\_\_ Date

To contact the ACE it Director, Sasha Tarrant, stop by J 205 A, call 979-230-3029, email [ACEit@brazosport.edu](mailto:ACEit@brazosport.edu) or visit our web page at [www.brazosport.edu/ACEit](http://www.brazosport.edu/ACEit).