



ACE It Coach Meeting Checklist - Semester 4

Student Name:		Student ID:	
ACE It Entry Semester:		Major:	
Student's Phone:		Student's Email:	
TSI Information:		Holds?	

1st Meeting (4.1): Empowering the Maturing Student

Date:

- Update your Coach on events in your life since you last saw one another
 - Discuss class progress/concerns/feedback
 - Discuss any new responsibilities (work, family, etc.)
 - Discuss any campus resources you've used
 - Discuss any campus activities you've attended recently
- Discuss the idea of lifelong learning with your Coach – What have you learned about yourself and your ability to pursue your academic goals? What would you like to know more about? Why? How might you gain this knowledge, act on the information and share it with others?
- Review and discuss Education plan and any changes
- Discuss future steps (graduation, transfer requirements and Career Center services).
- Schedule next meeting (4.2)

2nd Meeting (4.2): Transition to Autonomy

Date:

- Welcome
- Update your Coach on events in your life since you last saw one another
 - Discuss class progress/concerns/feedback
 - Discuss any new responsibilities (work, family, etc.)
 - Discuss any campus resources you've used
 - Discuss any campus activities you've attended recently
- Discuss what you've learned over the course of your 4 semesters in ACE it with your Coach
- Review and discuss Education plan and any changes
- Prepare for next steps:
 - Workforce - Explore internships in your major/career area.
 - Transfer - Explore transfer preparation: application, financial aid, housing, transcripts.
- Prepare to register for the next semester(s)
 - Develop contingency plans as needed for course schedule

After 2nd Meeting (4.2)

- Complete evaluation (Quality of Advising survey) of your 4th semester experience in BC Connect
- If applicable, register for next semester when registration opens for your group