



ACE It Student Checklist - Semester 2

Student ID:		ACE it Coach Name	
Student Name:		ACE it Coach Phone	
		ACE it Coach Office	
		ACE it Coach Email	

Prior to 1st Meeting (2.1)

- Access BC Email
- Schedule appointment with ACE It Coach

1st Meeting (2.1): Empowering the Maturing Student Date:

- Update your Coach on events in your life since you last saw one another
 - Discuss class progress/concerns/feedback with your Coach
 - Discuss any new responsibilities (work, family, etc.) with your Coach
 - Discuss any campus resources you've used
 - Discuss any campus activities you've done recently
- Prepare to discuss the concept of motivation with your Coach-
 - Review this article: <http://www.lifehack.org/articles/productivity/6-types-of-motivation-explained.html>
 - Ask yourself: What motivates you to do well in your courses? How can you build, reinforce and maintain motivation, especially when it comes to your Educational Plan?
- Discuss your student rights and responsibilities with your coach - <http://brazosport.edu/students/for-students/student-services/student-rights/>
- Review and discuss Education plan and any changes you made
- Prepare for next steps:
 - Workforce - Explore career opportunities: internships, co-ops and volunteering in your major/career area.
 - Transfer - Explore transfer preparation: application, financial aid, housing, transcripts.
- Schedule next ACE It meeting (2.2) with your Coach

Prior to 2nd Meeting (2.2)

- Watch Goal Setting video: <https://youtu.be/sdX-ofYdSIE> Write 1 personal + 1 educational goal using this SMART approach

2nd Meeting (2.2): Maintaining the Course Date:

- Update your Coach on events in your life since you last saw one another
 - Discuss class progress/concerns/feedback with your Coach
 - Discuss any new responsibilities (work, family, etc.) with your Coach
 - Discuss any campus resources you've used
 - Discuss any campus activities you've done recently
- Prepare to discuss SMART goals with your coach
- Review and discuss your education plan and any changes you made
- Prepare for next steps:
 - Workforce - Explore career opportunities: internships, co-ops and volunteering in your major/career area.
 - Transfer - Explore transfer preparation: application, financial aid, housing, transcripts.
- Prepare to register for the next semester(s)
 - Develop contingency plans as needed for course schedule.
- Schedule the first meeting in the next semester with your Coach

After 2nd Meeting (2.2)

- Register for next semester(s) when registration is opened for your group