

DUAL CREDIT AGREEMENT
between
BRAZOSPORT COLLEGE
and
DANBURY INDEPENDENT SCHOOL DISTRICT

A. DUAL CREDIT COURSES

The faculties and administration of **Brazosport College** and **Danbury Independent School District (ISD)** have reviewed the curriculum requirements and standards for each college course in Appendix A and have found that successful completion of the college curriculum identified should provide mastery of the Knowledge and Skills set out by the Texas Education Agency for the related high school course or courses.

The materials reviewed include the *Knowledge and Skills* required by the Texas Education Agency for the high school courses and the *Academic Course Guide Manual* (or *Workforce Education Course Manual* if applicable) descriptions, and the departmental course syllabi for the college courses.

B. DUAL CREDIT PROGRAM GOALS

In accordance with HB 1638, AISD and Brazosport College establish the following mutual goals in support of the dual credit program.

- Goal 1: Implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.
Key Strategies
 - Parent and student meetings provided by campuses and dual credit counselors.
 - Websites maintained by both organizations.
- Goal 2: Assist high school students in the successful transition to and acceleration through post-secondary education.
Key Strategies
 - Provision of student success course, Learning Frameworks, to provide students with knowledge, skills, and abilities necessary to succeed in the postsecondary environment.
 - Continuation of support from dual credit counselors through the transition into postsecondary education.
- Goal 3: Provide academic and college readiness advising with access to student support services to bridge dual credit students successfully into college course and program completion.
Key Strategies
 - Continuation of advising from dual credit counselors through the transition into postsecondary education.
 - Continuation of the Student Success Center at Brazosport College.
- Goal 4: Ensure that the quality and rigor of dual credit courses is sufficient to ensure student success in subsequent courses.
Key Strategies
 - Collaborate to ensure the content of Texas State standards is met or exceeded by the dual credit course.
 - Maintain adherence to Academic Course Guide and Workforce Education Course Manual.
 - Review and evaluate annual Basic Program data for continuous improvement.

C. PROVISIONS

1. This agreement becomes effective for **Fall 2019**. If substantial changes occur in the curriculum of either institution with respect to these courses, the agreement shall be reviewed and revised as needed.
2. Eligible Courses: The college-level academic courses will comply with the rules and regulations of the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). All college-level academic courses will adhere to the description and content of the course as defined in the current edition of either the Academic Course Guide Manual (ACGM) or the Workforce Education Course Manual (WECM). Courses will provide advanced academic instruction and content that provides the student the opportunity to master the Texas Essential Knowledge and Skills (TEKS) for the appropriate high school course. Developmental education courses are not approved for dual credit. Appendix A lists the courses offered by Brazosport College for dual credit.

3. **Student Eligibility:** High school students enrolled in college courses for dual credit will meet the same course enrollment requirements as all other students, including any required qualifying exams as prescribed in the Texas Administrative Code (TAC) 4.85 (b).
4. **Course Curriculum, Instruction, and Grading:** Dual credit courses will mirror the College course offered to College credit students. The College will ensure the curriculum, materials, instruction, grading, and rigor will be equivalent to the course offered to college credit students. Performance will be graded according to the same standard and scale as all other students, except that the College will report grades to the school district on a numeric scale if requested. Each student's college transcript will record the grade on the College's normal grading scale as defined in the Brazosport College catalog. The high school will notify the course instructor 2-days in advance of any planned activity that will interrupt class instruction. Course evaluations will be administered by the College at the end of the course. The high school is responsible for administering state mandated course specific exams.
5. **Transcription of Credit:** The College will transcript college credit hours earned and provide the high school transcripts at the end of each fall and spring semester. The college will also provide an official copy of the dual credit student's numerical grades. The high school transcription of grades for courses may differ from the College's based on Texas Education Association policies, specifically those relating to courses required to have End of Course STAAR exams.

Academic Reporting: Brazosport College will report progress of academic performance as pass/fail for students enrolled in an exclusive dual credit course. These reports will be issued twice a college semester to the registrar of the school district.

6. **Faculty Selection, Supervision, and Evaluation:** Faculty for dual credit courses will meet the same standards as all other Brazosport College faculty. Brazosport College, therefore, agrees to maintain the applicable standard of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for all courses offered for dual credit. Faculty selection, supervision, and evaluation are the responsibility of Brazosport College. Brazosport College is responsible for maintaining the quality and instructional rigor of the dual credit program.
7. **Academic & Student Conduct Policies:** Course performance will be part of the student's permanent academic record. Students are subject to the rules of conduct and disciplinary standards as published in the Student Guide and Calendar and are subject to the penalties defined. Students have access to the grievance procedures published in the Student Guide and Calendar. The Independent School District policy will be followed for any non-instructional issues. The Independent School District will provide placement for students who are withdrawn from the course for any reason.
8. **Student Services:** The College will provide New Student Orientation sessions to all high school students. These sessions will include information regarding academic policies, support services, cost, and student opportunities and commitments.

First time in college dual credit students will:

- apply to the College using the Brazosport College common application (ApplyTexas)
- turn in a completed Dual Credit Agreement Form with appropriate signatures
- submit a high school transcript
- take any required placement tests
- secure a meningitis vaccine and submit all required documentation
- complete New Student Orientation

Each semester the College will provide a placement testing session for each high school in the District. Students requiring testing services above and beyond these sessions will be required to test at the Brazosport College Testing Center. Students will be registered directly through the College at regularly scheduled registrations, via the Internet or at special registration sessions.

Students needing accommodation in their dual credit courses must self-report their need to Brazosport College's Office of Disabilities.

Any accommodations made shall not fundamentally alter the course content established by the College and are provided in accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These acts guide Brazosport College in making reasonable accommodations in their policies, practices, services and facilities to ensure equal opportunity for qualified persons with disabilities to participate in all educational programs and activities. Dual credit course instructors are required to implement BC approved accommodations as a part of the student's dual credit instruction with the written accommodation plan provided by Brazosport College's Office of Disabilities.

9. Academic Support Services. All dual credit students will have access to the following academic support services through Brazosport College:
- Counseling and advising services
 - The BC Writing Center
 - Tutoring services provided by the Student Success Center, including TSI preparation
 - Supplemental Instruction
 - Student Mentors
 - Library Services
 - Proctored Testing Services
10. Honor Recognition. Graduating dual credit high school seniors that have completed 24 or more semester college hours at Brazosport College with a GPA of 3.0 or better will be awarded Honor Cords. Students earning 45 or more semester hours with a 3.0 or better GPA will receive, in addition to their honor cords, a certificate of merit from the President of Brazosport College.
11. Location of Class: Courses will be taught on a college campus/site, at the high school, or online.
- College campus courses:
 - The College will provide a classroom, technology, and equipment appropriate for the discipline.
 - The College will provide the college instructor with access to the appropriate facilities.
 - High school campus courses:
 - The ISD will provide a classroom, technology, and equipment appropriate for the discipline.
 - The ISD will provide the college instructor with access to the appropriate facilities.
 - Online courses:
 - The College will comply with the THECB's adopted Principles of Good Practice for Courses Offered Electronically.
12. Student Composition of Class: Dual credit courses will consist of dual credit students only or a combination of dual credit and college credit students. The decision to allow non-dual credit high school students into a dual credit course on a high school campus must be communicated to the Vice President of Academic and Student Affairs of the College and noted as an exception as described in the TAC 4.85 (d).
13. Tuition and Funding: Students enrolled for dual credit are responsible for payment of all the usual charges for tuition, fees, books, and supplies. Brazosport College receives formula funding for courses provided to dual credit students through state appropriations. In keeping with state law, the independent school district may also receive state funds for the student as part of its reported average daily attendance. Scholarship programs and other forms of financial aid, including grants and district funding support to offset the cost of enrollment may be provided either by the College or the high school district.
14. Attendance Reporting: Dual credit students enrolled in an exclusive dual credit course will have attendance reporting once a week to the registrar of the school district. Brazosport College will support dual credit attendance reporting of non-exclusive dual credit courses and online courses as appropriate.
15. This agreement shall be reviewed and revised as necessary by a committee of faculty and administrators of the two schools to assure that each set of courses is still appropriately aligned.

Appendix A

ACGM COURSES					
BC Course	BC Credit	BC Course Title	Danbury ISD Course Title	PEIMS	DHS Credit
ARTS 1301	3	Art Appreciation	Art I	03500100	1
ARTS 1303	3	Art History Survey: Ancient to Gothic	AP Art History	A3500100	1
ARTS 1304	3	Art History Survey: Renaissance to Post Modern			
BCIS 1405	4	Business Computer Applications	Business Information Management I	13011400	1
BIOL 1306/1106	4	General Biology I / Lab and General Biology II / Lab	Scientific Research and Design I:	13037200	1*
BIOL 1307/1107	4				
BIOL 2301/2101	4	Human Anatomy & Physiology I/Lab and Human Anatomy and Physiology II/ Lab	Anatomy & Physiology	13020600	1*
CHEM 1311/1111	4	General Chemistry I / Lab # *** and General Chemistry II / Lab # ***	Scientific Research & Design II	13037210	1*
CHEM 1312/1112	4				
CRIJ 1310	3	Fundamentals of Criminal Law	Principles of Law, Public Safety, Corrections & Security	13029200	1
CRIJ 1306	3	Court Systems & Practices	Court Systems & Practices	13029600	1
ECON 2301	3	Principles of Economics I ***	Economics	03310300	½
ENGL 1301	3	Composition & Rhetoric I And Composition & Rhetoric II	English IV	03220400	1*
ENGL 1302	3				
ENGL 2307	3	Creative Writing I	Creative Writing	03221200	1
GOVT 2305	3	Federal Govt.	Federal Government 2305 (Required)	0330100	.5
GOVT 2306	3	State Govt.	State Government 2306 (Elective)	0338002	.5
HIST 1301	3	US History to 1877 and US History 1877 to Present	US History A and B	03340100	1*
HIST 1302	3				
HUMA 1301	3	Humanities	Humanities	03221600	1
MATH 1314	3	College Algebra@***	Independent Study in Math I	03102500	1
MATH 1342	3	Statistics@***	Statistics	03102530	1
MATH 2412	4	PreCalculus@***	Pre-Calculus	03101100	1
MATH 2413	4	Calculus I@***	Independent Study in Mathematics II	03102501	1
MUSI 1306	3	Music Appreciation	Music Appreciation I	03155600	1
PHYS 1301/1101	4	College Physics I / Lab @ *** And College Physics II / Lab @ ***	Scientific Research & Design III	13037220	1*
PHYS 1302/1102	4				
PSYC 1300	3	Learning Frameworks	College Transition	N1290050	½
PSYC 2301	3	General Psychology	Psychology	03350100	½
SOCI 1301	3	Introduction to Sociology	Sociology	03370100	½
SPAN 1411	4	Beginning Spanish I	Spanish I	03440100 SPAN 1	1
SPAN 1412	4	Beginning Spanish II	Spanish II	03440200 SPAN 2	1
SPAN 2311	3	Intermediate Spanish I	Spanish III	03440300 SPAN 3	1
SPAN 2312	3	Intermediate Spanish II	Spanish IV	03440400 SPAN 4	1

ACGM COURSES

BC Course	BC Credit	BC Course Title	Danbury ISD Course Title	PEIMS	DHS Credit
SPCH 1315	3	Fundamentals of Speech	Professional Communications	13009900	½

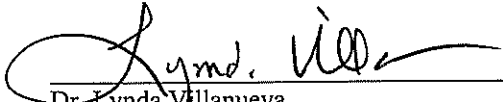
WECM COURSES

BC Course	BC Credit	BC Course Title	Danbury ISD Course Title	PEIMS	DHS Credit
DFTG 1305	3	Technical Drafting	Engineering Design & Presentation I	13036500	1

- # indicates that a prerequisite is required to take this course. "C" or better in high school chemistry or CHEM 1305 – Introductory Chemistry
 - * Two college courses must be taken to receive high school credit.
 - @ Prerequisite: College Algebra
 - *** Students who have not demonstrated college readiness as defined by Texas Administrative Code (TAC) 4.85b will need to score 350 or higher on the TSI math test to take Economics, Math or Physics
- Technical Courses not applicable toward academic electives in an A.A./A.S. degree.**


APPROVAL:

BRAZOSPORT COLLEGE



Dr. Lynda Villanueva
Provost and Vice President, Academic and Student Affairs


4-30-19
Date



Dr. Millicent Valek
President


4/30/2019
Date

DANBURY INDEPENDENT SCHOOL DISTRICT



Sherry Phillips
Assistant Superintendent

5-24-19
Date



Greg Anderson
Superintendent

5.24.19
Date