

DUAL CREDIT AGREEMENT
between
BRAZOSPORT COLLEGE
and
ANGLETON INDEPENDENT SCHOOL DISTRICT

A. DUAL CREDIT COURSES

The faculties and administration of **Brazosport College** and **Angleton Independent School District (ISD)** have reviewed the curriculum requirements and standards for each college course in Appendix A and have found that successful completion of the college curriculum identified should provide mastery of the Knowledge and Skills set out by the Texas Education Agency for the related high school course or courses.

The materials reviewed include the *Knowledge and Skills* required by the Texas Education Agency for the high school courses and the *Academic Course Guide Manual* (or *Workforce Education Course Manual* if applicable) descriptions, and the departmental course syllabi for the college courses.

B. DUAL CREDIT PROGRAM GOALS

In accordance with HB 1638, AISD and Brazosport College establish the following mutual goals in support of the dual credit program.

- Goal 1: Implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.
Key Strategies
 - Parent and student meetings provided by campuses and dual credit counselors.
 - Websites maintained by both organizations.
- Goal 2: Assist high school students in the successful transition to and acceleration through post-secondary education.
Key Strategies
 - Provision of student success course, Learning Frameworks, to provide students with knowledge, skills, and abilities necessary to succeed in the postsecondary environment.
 - Continuation of support from dual credit counselors through the transition into postsecondary education.
- Goal 3: Provide academic and college readiness advising with access to student support services to bridge dual credit students successfully into college course and program completion.
Key Strategies
 - Continuation of advising from dual credit counselors through the transition into postsecondary education.
 - Continuation of the Student Success Center at Brazosport College.
- Goal 4: Ensure that the quality and rigor of dual credit courses is sufficient to ensure student success in subsequent courses.
Key Strategies
 - Collaborate to ensure the content of Texas State standards is met or exceeded by the dual credit course.
 - Maintain adherence to Academic Course Guide and Workforce Education Course Manual.
 - Review and evaluate annual Basic Program data for continuous improvement.

C. PROVISIONS

1. This agreement becomes effective for **Fall 2019**. If substantial changes occur in the curriculum of either institution with respect to these courses, the agreement shall be reviewed and revised as needed.
2. **Eligible Courses:** The college-level academic courses will comply with the rules and regulations of the Texas Higher Education Coordinating Board (THECB) and the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). All college-level academic courses will adhere to the description and content of the course as defined in the current edition of either the Academic Course Guide Manual (ACGM) or the Workforce Education Course Manual (WECM). Courses will provide advanced academic instruction and content that provides the student the opportunity to master the Texas Essential Knowledge and Skills (TEKS) for the appropriate high school course. Developmental education courses are not approved for dual credit. Appendix A lists the courses offered by Brazosport College for dual credit.
3. **Student Eligibility:** High school students enrolled in college courses for dual credit will meet the same course enrollment requirements as all other students, including any required qualifying exams as prescribed in the Texas Administrative Code (TAC) 4.85 (b).

4. **Course Curriculum, Instruction, and Grading:** Dual credit courses will mirror the College course offered to College credit students. The College will ensure the curriculum, materials, instruction, grading, and rigor will be equivalent to the course offered to college credit students. Performance will be graded according to the same standard and scale as all other students, except that the College will report grades to the school district on a numeric scale if requested. Each student's college transcript will record the grade on the College's normal grading scale as defined in the Brazosport College catalog. The high school will notify the course instructor 2-days in advance of any planned activity that will interrupt class instruction. Course evaluations will be administered by the College at the end of the course. The high school is responsible for administering state mandated course specific exams.
5. **Transcription of Credit:** The College will transcript college credit hours earned and provide the high school transcripts at the end of each fall and spring semester. The college will also provide an official copy of the dual credit student's numerical grades. The high school transcription of grades for courses may differ from the College's based on Texas Education Association policies, specifically those relating to courses required to have End of Course STAAR exams.

Academic Reporting: Brazosport College will report progress of academic performance as pass/fail for students enrolled in an exclusive dual credit course. These reports will be issued twice a college semester to the registrar of the school district.

6. **Faculty Selection, Supervision, and Evaluation:** Faculty for dual credit courses will meet the same standards as all other Brazosport College faculty. Brazosport College, therefore, agrees to maintain the applicable standard of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) for all courses offered for dual credit. Faculty selection, supervision, and evaluation are the responsibility of Brazosport College. Brazosport College is responsible for maintaining the quality and instructional rigor of the dual credit program.
7. **Academic & Student Conduct Policies:** Course performance will be part of the student's permanent academic record. Students are subject to the rules of conduct and disciplinary standards as published in the Student Guide and Calendar and are subject to the penalties defined. Students have access to the grievance procedures published in the Student Guide and Calendar. The Independent School District policy will be followed for any non-instructional issues. The Independent School District will provide placement for students who are withdrawn from the course for any reason.
8. **Student Services:** The College will provide New Student Orientation sessions to all high school students. These sessions will include information regarding academic policies, support services, cost, and student opportunities and commitments.

First time in college dual credit students will:

- apply to the College using the Brazosport College common application (ApplyTexas)
- turn in a completed Dual Credit Agreement Form with appropriate signatures
- submit a high school transcript
- take any required placement tests
- secure a meningitis vaccine and submit all required documentation
- complete New Student Orientation

Each semester the College will provide a placement testing session for each high school in the District. Students requiring testing services above and beyond these sessions will be required to test at the Brazosport College Testing Center. Students will be registered directly through the College at regularly scheduled registrations, via the Internet or at special registration sessions.

Students needing accommodation in their dual credit courses must self-report their need to Brazosport College's Office of Disabilities.

Any accommodations made shall not fundamentally alter the course content established by the College and are provided in accordance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These acts guide Brazosport College in making reasonable accommodations in their policies, practices, services and facilities to ensure equal opportunity for qualified persons with disabilities to participate in all educational programs and activities. Dual credit course instructors are required to implement BC approved accommodations as a part of the student's dual credit instruction with the written accommodation plan provided by Brazosport College's Office of Disabilities.

9. **Academic Support Services.** All dual credit students will have access to the following academic support services through Brazosport College:
 - Counseling and advising services
 - The BC Writing Center
 - Tutoring services provided by the Student Success Center, including TSI preparation

- Supplemental Instruction
 - Student Mentors
 - Library Services
 - Proctored Testing Services
10. Honor Recognition. Graduating dual credit high school seniors that have completed 24 or more semester college hours at Brazosport College with a GPA of 3.0 or better will be awarded Honor Cords. Students earning 45 or more semester hours with a 3.0 or better GPA will receive, in addition to their honor cords, a certificate of merit from the President of Brazosport College.
 11. Shared Counselor: As outlined in Appendix B, Brazosport College and Angleton Independent School District agree to share one full-time counselor to provide services of recruitment and transition of students to the College.
 12. Location of Class: Courses will be taught on a college campus/site, at the high school, or online.
 - College campus courses:
 - The College will provide a classroom, technology, and equipment appropriate for the discipline.
 - The College will provide the college instructor with access to the appropriate facilities.
 - High school campus courses:
 - The ISD will provide a classroom, technology, and equipment appropriate for the discipline.
 - The ISD will provide the college instructor with access to the appropriate facilities.
 - Online courses:
 - The College will comply with the THECB's adopted Principles of Good Practice for Courses Offered Electronically.
 13. Student Composition of Class: Dual credit courses will consist of dual credit students only or a combination of dual credit and college credit students. The decision to allow non-dual credit high school students into a dual credit course on a high school campus must be communicated to the Vice President of Academic and Student Affairs of the College and noted as an exception as described in the TAC 4.85 (d).
 14. Tuition and Funding: Students enrolled for dual credit are responsible for payment of all the usual charges for tuition, fees, books, and supplies. Brazosport College receives formula funding for courses provided to dual credit students through state appropriations. In keeping with state law, the independent school district may also receive state funds for the student as part of its reported average daily attendance. Scholarship programs and other forms of financial aid, including grants and district funding support to offset the cost of enrollment may be provided either by the College or the high school district.
 15. This agreement shall be reviewed and revised as necessary by a committee of faculty and administrators of the two schools to assure that each set of courses is still appropriately aligned.

APPENDIX A

BC Course	BC Credit	BC Course Title	AHS Course Title	Measure/ Weighted GPA	AHS Credit
ARTS 1301	3	Art Appreciation	Art I	Y	1
AUMT 1405 AUMT 1410	4 4	Introduction to Automotive Technology Automotive Brake Systems	Automotive Technology I (Automotive Chassis Track – SOPH Yr)		2*
AUMT 1407 AUMT 1416	4 4	Automotive Electrical Systems Automotive Suspension & Steering Systems	Automotive Technology II (Automotive Chassis Track – JR Yr)		3*
AUMT 1380 AUMT 1381	3 3	Cooperative Education I – Automotive Technician Cooperative Education I – Automotive Technician	Practicum in Transportation Systems (Automotive Chassis Track – SR Yr)		2*
BIOL 1306/1106 BIOL 1307/1107 OR BIOL 2301/2101 BIOL 2302/2102	4 4 4 4	General Biology I / Lab General Biology II / Lab OR Human Anatomy & Physiology I/Lab Human Anatomy & Physiology II/Lab	AP Biology	Y	1*
CHEM 1311/1111 CHEM 1312/1112	4 4	General Chemistry I / Lab # *** General Chemistry II / Lab ***	AP Chemistry	Y	1*
CHEM 1305/1105 CTEC 1401/1401L	4 4	Introductory Chemistry with Lab # *** Technical Physics with Lab ***	AP Chemistry	Y	1*
CNBT 1301	3	Introduction to Construction Industry	Principles of Manufacturing		1
CNBT 1300	3	Residential and Light Commercial Blueprint Reading	Architectural Design I		1
DRAM 1330	3	Stagecraft	Technical Theater I		1
DRAM 1310 DRAM 1351	3 3	Intro to Theater Beginning Acting	Theater Arts I	Y	1*
DFTG 1305 DFTG 1309	3 3	Technical Drafting Basic Computer Aided Drafting	Architectural Design II		2
ECON 2301	3	Principles of Economics I ***	Economics	Y	½
ELPT 1319 ELPT 1329 OR ELPT 1319 ELPT 1345	3 3 3 3	Fundamentals of Electricity I (NCCER) & Residential Wiring OR Fundamentals of Electricity I (NCCER) & Commercial Wiring	Electrical Technology I		1*
ELPT 1357 ELPT 1345 OR ELPT 1357 ELPT 1329	3 3 3 3	Industrial Wiring & Residential Wiring OR Industrial Wiring & Commercial Wiring (NCCER)	Electrician Technology II		2*
ENGL 1301 ENGL 1302	3 3	Composition & Rhetoric I Composition & Rhetoric II	English IV	Y	1*
ENGL 1301 HUMA 1301	3 3	Composition & Rhetoric I Introduction to Humanities	English IV	Y	1*
ENGL 1302 HUMA 1301	3 3	Composition & Rhetoric II Introduction to Humanities	English IV	Y	1*
GEOG 1303	3	World Regional Geography	World Geography Studies	Y	1
GOVT 2305	3	Federal Government	Government	Y	1/2
HART 1410 HART 1401	4 4	Shop Practice & Tools (NCCER) Basic Electricity for HVAC (NCCER)	Heating, Air Conditioning & Refrigeration Technology I		1*
HART 1407 HART 1403	4 4	Refrigeration Principles (NCCER) A/C Control Principles (NCCER)	HVAC & Refrigeration Tech. II		2*
HIST 1301 HIST 1302	3 3	US History to 1877 US History 1877 to Present	US History	Y	1*
HITT 1305	3	Medical Terminology	Medical Terminology		1
ITSC 1305	3	PC Operating Systems	Principles of Information Technology		1

BC Course	BC Credit	BC Course Title	AHS Course Title	Measure/ Weighted GPA	AHS Credit
ITNW 1325	3	Fundamentals of Network Tech	Networking		1
ITSC 1301 or BCIS 1405	3 4	Introduction to Computers or Business Computer Applications	Business Information Management (BIM)		1
ITSE 1313 ITSE 1332	3 3	Internet/Web Page Development Intro to Visual Basic Programming	Web Technologies		1
MATH 1414 MATH 2412	4 4	College Algebra for Calculus Pre Calculus	Pre-Calculus PEIMS 03101100	Y	1
MATH 1314 MATH 1350 OR MATH 1325 MATH 1324	3 3 3 3	College Algebra Fundamentals of Math I Business Calculus Finite Mathematics	Independent Study in Math I PEIMS: 03102500 (first time taken)	Y	1
MATH 1332	3	Quantitative Reasoning	Advanced Quantitative Reasoning PEIMS 03102510	Y	1
MATH 1342	3	Statistics	Statistics PEIMS 03102530	Y	1
MATH 2412 MATH 2413	4 4	Pre-Calculus @ *** Calculus I @ ***	Calculus I	Y	1*
MATH 2413 MATH 2414	3 3	Calculus I @*** Calculus II @***	Independent Study in Math	Y	1*
MCHN 1325 MCHN 1329 OR MCHN 1338 MCHN 1341	3 3 3 3	Millwright I Millwright II OR Basic Machine Shop I Basic Machine Shop II	Precision Metal Manufacturing I		2*
MCHN 2305 MCHN 2307 OR MCHN 1352 MCHN 1354	3 3 3 3	Millwright III Millwright IV OR Intermediate Machining I Intermediate Machining II	Precision Metal Manufacturing II Precision Metal Manufacturing II LAB		2* 1
PHYS 1301/1101 PHYS 1302/1102	3 3	College Physics I / Lab *** College Physics II / Lab ***	AP Physics	Y	1*
POFT 1329	3	Beginning Keyboarding	Touch System Data Entry		1/2
PSYC 1300	3	Learning Frameworks	College Readiness And Study Skills (03270100)	Y	½
PSYC 2301	3	General Psychology	Psychology	Y	½
PTAC 1302	3	Introduction to Process Technology	Intro to Process Tech PEIMS N1300262 (Process Tech IA)		1
PTAC 1410	4	Process Technology I - Equipment	Oil & Gas Production Systems I PEIMS 13001250 (Process Tech IB)		1
PTAC 1432	4	Process Instrumentation	Oil & Gas Production Systems II PEIMS 13001260 (Process Tech IIA)		1
PTAC 1308	3	Safety, Health, & Environment	Petrochemical Safety, Health & Environment PEIMS N1300264 (Process Tech IIB)		1
INTC 1401	4	Principles of Industrial Measurements I	Manufacturing Engineering Technology I PEIMS 13032900 (Instrumentation Pathway – S1)		1
PTAC 1410		Process Technology 1- Equipment	Oil & Gas Production Systems I PEIMS 13001250 (Instrumentation Pathway – S2)		1
INTC 1441	4	Principles of Automatic Control	Digital Electronics PEIMS 13037600 (Instrumentation Pathway – S3)		1
INTC 1315	3	Final Control Elements	AC/DC Electronics PEIMS 13036800 (Instrumentation Pathway – S4)		1
SOCI 1301	3	Introduction to Sociology	Sociology	Y	½
SPAN 1411	4	Beginning Spanish I	Spanish I	Y	1
SPAN 1412	4	Beginning Spanish II	Spanish II	Y	1
SPAN 2311	3	Intermediate Spanish I	Spanish III	Y	1

BC Course	BC Credit	BC Course Title	AHS Course Title	Measure/ Weighted GPA	AHS Credit
SPAN 2312	3	Intermediate Spanish II	Spanish IV	Y	1
SPCH 1315	3	Fundamentals of Speech	Professional Communications	Y	½
WLDG 1421 WLDG 1428	4 4	Welding Fundamentals Intro to Intro to Shielded Metal Arc Welding+	Welding I		2
WLDG 2443 WLDG 2406 Or WLDG 2447 WLDG 2451	4 4 4 4	Advanced Shielded Metal Arc Welding(SMAW) Intermediate Pipe Welding Advanced Gas Metal Arc Welding Advanced Gas Tungsten Arc Wldg	Welding II Welding II Lab		2 1

- # indicates that a prerequisite is required to take this course. "C" or better in high school chemistry or CHEM 1305 – Introductory Chemistry
- * Two college courses must be taken to receive high school credit.
- @ Prerequisite: College Algebra
- *** Students who have not demonstrated college readiness as defined by Texas Administrative Code (TAC) 4.85b will need to score 350 or higher on the TSI math test to take Economics, Math or Physics.
- + Technical Courses not applicable toward academic electives in an A.A/A.S. degree.

APPENDIX B

AGREEMENT FOR EDUCATIONAL SERVICES

This agreement, made and entered into between Brazosport College and Angleton Independent School District provides for services with the following terms and conditions.

Article I

Brazosport College and Angleton Independent School District agree that the following services will be provided:

1. One shared full-time counselor, whose time will be split between recruitment and transition of students to college.
2. Duties will include, but are not limited to the following:
 - a) Advise students and parents regarding selection and preparation for college admissions testing, including SAT, ACT, and TSIA.
 - b) Arrange for evening workshops on college admission, dual credit/concurrent enrollment and financial aid for parents and students.
 - c) Assist in the coordination of college/career nights.
 - d) Assist with college advisement and registration during peak periods, attend departmental meetings and be a part of in-service programs on the high school and college campuses.
 - e) Assist with articulation meetings between Brazosport College and Angleton Independent School District.
 - f) Provide academic advising, admissions, registration and financial aid information to high school students seeking admission to Brazosport College.
 - g) Provide, during specified times, student services support to Brazosport College on and off campus.
 - h) Serve as a resource on college financial aid for students, parents and staff. The college or the school district may assign other duties as appropriate.
 - i) Understand Texas Higher Education Coordinating Board rules regarding dual credit programs.
 - j) Understand and discuss FERPA guidelines with student and parents.

Article II

Employment and compensation:

1. The counselor will be an employee of Brazosport College.
2. Brazosport College accepts responsibility for salary and associated benefits for the counselor.
3. Funding for this position will be shared by the College and ISD. If funding is discontinued by either party, this position is subject to discontinuance.
4. Vacation and sick leave, as awarded by Brazosport College, will be honored by Angleton Independent School District.

Article III

Contracted services:

1. Brazosport College will provide Angleton Independent School District, not later than April of each year, costs for contracted services for the next fiscal year.
2. Angleton Independent School District agrees to pay contracted service fee in two equal payments. Payments will be made to Brazosport College not later than November and March of each academic year.

Article IV

Supervision and evaluation of counselors:

1. A representative from each member of this agreement will participate in the hiring process.
2. Representatives of Angleton Independent School District and Brazosport College will jointly share in the supervision of the counselors. Failure to perform at satisfactory levels may result in employment termination.
3. Angleton Independent School District will provide Brazosport College performance information, for purposes of evaluation. Brazosport College's Director of Counseling and Testing will accept responsibility for conducting annual performance evaluations of the counselor.

Article V

Provision for implementation and termination:

1. This agreement will become effective upon approval by the President of Brazosport College and the Superintendent of Angleton Independent School District. Upon implementation, this agreement will continue until one party petitions the other party to end the agreement.
2. Such petition to end the agreement must be submitted one year in advance of the intent to terminate, and must be submitted in writing signed by the President of Brazosport College or Superintendent of Angleton Independent School District, as appropriate. Delivery of the intent to terminate will constitute formal notification and will serve as grounds for termination one year following the date of delivery.

APPENDIX C

ADULT EDUCATION AND LITERACY PROGRAM AGREEMENT

A. Purpose

The purpose of Appendix C is to document the approval and to expand the relative responsibilities of the Adult Education and Literacy Program funded by grant dollars from Texas Workforce Commission between Brazosport College, 500 College Drive, Lake Jackson, TX 77566 and Angleton Independent School District, 300 S. Walker, Angleton, TX 77515.

B. Provisions/Termination

1. This agreement will become effective on **September 1, 2019**, and both parties agree to accept the conditions set forth in this document and review annually.
2. Changes in the agreement, at either Brazosport College or the Angleton ISD, will be part of the annual review by September of each year.

C. Conditions of this Agreement

Brazosport College will:

1. Recruit, screen, and assess eligibility of applicants for the Adult Education program;
2. Offer HSE/ESL classes at CATS Academy Campus;
3. Provide teachers and pay their salaries;
4. Provide teachers with a minimum of 12 hours of professional development and on-going instructional support;
5. Provide teachers and students with instructional materials;
6. Collect program data including: student demographics, student contact hours, and student pre & post test scores; and,
7. Input program data into TEAMS, a state-of-the-art, state-wide information management system which reports participant outcomes and monitors program performance against performance measures.

AISSD'S CATS Academy Campus will:

1. Provide classroom space; and,
2. Provide information and referral services about this program to interested applicants.

D. Non-Discrimination and Equal Opportunity

All Parties to this MOU certify that they prohibit, and will continue to prohibit, discrimination, and they certify that no person, otherwise qualified, will be denied employment, services, or other benefits on the basis of: race, color, religion, sex, national origin (including limited English proficiency), age, disability, political affiliation or belief, veteran's status, or on the basis of any other classification protected under state or federal law.

E. Accessibility

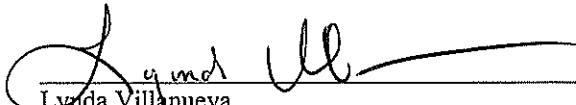
Services will be available in a physically accessible location, taking into account as appropriate, distance from public transportation and availability of parking. All locations where services are provided will maintain a culture of inclusiveness.

F. Monitoring

All Partners will cooperate with compliance monitoring that is conducted to ensure that all programs, services, technology, and materials are physically and programmatically accessible and available to all.

APPROVAL:

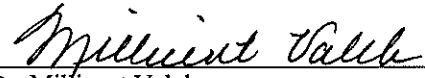
BRAZOSPORT COLLEGE


Lynda Villanueva
Provost and Vice President, Academic and Student Affairs

4-30-19
Date

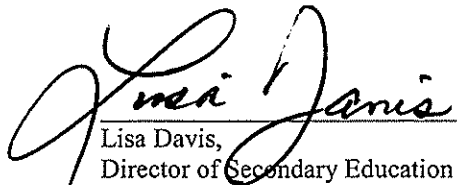

Anne Bartlett,
Vice President, Industry & Community Resources

4-30-19
Date



Dr. Millicent Valek,
President

4/30/2019
Date

ANGLETON INDEPENDENT SCHOOL DISTRICT


Lisa Davis,
Director of Secondary Education

5-23-19
Date


Phil Edwards,
Superintendent

5-29-19
Date